**iCAP Energy October Meeting Minutes**

**Date**: October 8, 2024

**Key Agenda**: Project updates, action items, and next steps toward iCAP goals.

**Attendees:**

* Adrika Vats
* Andrew J Stumpf
* Amber Perfetti
* Paul Foote
* Martha Kubakh
* Samuel Gerstein
* Roman Makhnenko

**Key Topics Discussed**

1. **Solar Rooftop Project**:
   * Team discussed simulation outcomes and criteria for selecting potential buildings for solar rooftop projects. Several buildings have been identified, and contact with campus facilities will be pursued to assess structural feasibility.
2. **Funding Applications**:
   * Reviewed deadlines for upcoming campus sustainability funding opportunities. Team members offered to share key dates and requirements with the team.
3. **Energy Dashboard and Occupant Engagement**:
   * Reviewed campus energy dashboards and gathered feedback on occupant engagement strategies. Identified potential improvements to make energy usage more intuitive and actionable for building occupants.
4. **Upcoming Energy Efficiency Legislation**:
   * Discussed impending state law requiring transitions from fluorescent to LED lighting and considered potential impacts on campus. The transition’s budget and infrastructure requirements were acknowledged as significant challenges.
5. **Occupant Comfort and Building Efficiency**:
   * Discussed occupant feedback on building comfort levels, with specific recommendations for improving heating and cooling efficiency in certain buildings. A plan to monitor and adjust temperatures where feasible was proposed.
6. **Sustainability Celebration and Communication**:
   * An upcoming sustainability event was announced. Team members were encouraged to participate and contribute to presentation materials.
   * A shared document was suggested to compile highlights from energy team projects for the event.
7. **Engagement and Education**:
   * Explored additional methods to engage campus occupants in sustainable practices, including encouraging temperature moderation and energy-saving habits in lab settings.

**Next Steps and Action Items**

1. **Solar Project Feasibility**: Continue assessing potential buildings for rooftop solar installations, coordinating with campus facilities as needed.
2. **Funding Application Coordination**: Gather relevant deadlines and criteria, ensuring team members are informed for any proposal submissions.
3. **Dashboard Feedback**: Review and provide suggestions to improve dashboard usability and occupant engagement.
4. **Occupant Engagement Program**: Refine engagement strategies to include comfort and efficiency practices in identified buildings.
5. **Sustainability Celebration Preparation**: Compile energy team highlights and designate representatives for the event.

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