**December ZW Meeting Minutes**

**12/4/2023**

1. **Call to Order**
2. **Status of Action Items**

* Color-Coded Bagging System
  + Housing is aware, implementation in progress.
* Housing Recycling
  + Currently waiting for blue bags to become available for housing procurement to have them added building by building.
  + RA/RD Training to help increase student awareness.
* iCAP Engagement & Education Collaboration
  + Engagement focusing on survey, also with GSP. Olivia will discuss where they are at with GSP at the January meeting.
  + Education is also discussing having an entry level course or a mandatory seminar for incoming freshman. ZW group comments have been conveyed to assist in that process.
* Coca-Cola Buy-Back
  + No meetings with Coke until 2024, discussion to come.
    - Look into other schools (B1G) in Coke buy-back.
* Green Sports Alliance
  + Logo submitted for approval, invoice in progress.
* Hydration Station Standard
  + Met with Mike Stilger (11/6/23) – Current standard is a 3-flow with bottle filler (ADA accessible). One fountain per 75 people is required by Illinois code.
  + No filter inside these fountains. Some are wary of this, so we recommend removing the filter light indicator to prevent any misconceptions.
  + Installation paid for by department.

1. **Tailgate Recycling Results**

* Results
  + 2 events in FA23 during tailgate before the game.
  + FY22-24: Average of 7 home games annually. At 20 games, total waste produced was 575,080 lb (28,745 lb per game) going to landfill. First event had a 3% diversion rate (>1000lb) and 1% at November event (380lb)
    - Confounding variables: time of game, time between tailgate event and kickoff
* Discussion
  + How can infrastructure development and DIA involvement help improve our results?
    - Increase communication to volunteers and attendees
  + Increase diversion *in stadium*, increase awareness from stadium workers and attendees.
    - Mark recycling bins (F&S)

1. **EPP Review**

* For certain items, Joy recommends checking the surplus warehouse on campus before purchasing new.
  + Add clarifying language (see comments in the EPP document)
* Document details how EPP can add filter into iBuy to refine searches for sustainable products.

1. **SP24**

* Begin writing recommendations, specifically with focus on CHARGE.
* Start thinking of next iCAP objectives for the 2025 version.

Action Items: Look into recycling guide content (Daphne). Gather information on Coca-Cola buy-back success in other schools (All). Brainstorm ideas for January (All). Fill out When2Meet for January’s meeting (All).