**Education iCAP Team November Meeting Agenda**

Monday, November 7th

5:00 – 6:00 pm

Zoom link:

<https://illinois.zoom.us/j/88406657239?pwd=S2dMSW96MW5DWlRzenpBc3BLbXIrUT09>

*Attendees: Eric Green, Jessica Nicholson, Kate Abney, Luis Rodriguez, Anna Mehl, Anna-Marie Marshall, Elly Hanauer, Andy Hinnant, Asli Topuzlu*

*Absentees: Gretchen Forman, Grace Smith, Bella Polizzotto*

Agenda

1. Welcome! – 1 minutes (Asli)
2. Discussion on new Sustainability in Study Abroad Recommendation approach – Eric and everyone (55 minutes)
	1. Task colleges to designate someone to go to the Study Abroad Working Group
	2. Conversation about implementing sustainability to study abroad programs at the working group
	3. Inviting directors from different colleges meet with this working group (once-twice a semester)??
	4. Draft recommendation Eric prepared can be found in [Box](https://uofi.box.com/s/nvu4kn7c3i0j7g8tw4ti7t0d9rfnyw72) **(please review it before the meeting)**

Meeting Notes

* **Purpose of this recommendation**: get as many college representatives as possible to the Illinois Abroad Council Environmental Sustainability and Study Abroad Working Group
* People who take part in study abroad curriculum and programs, including staff, faculty, and other people, can get together for a working group to interact and talk about the situations of their programs
	+ If we try to get full college participation in that working group, that will be a nice setting for people to share ideas on curriculums for their study abroad programs in which sustainability can also be implemented
* Study abroad programs coming from a decentralized model (including various colleges with different study abroad curriculum)
* [**The Illinois Abroad Council**](https://international.illinois.edu/about/committees/ilabroadcouncil.html)**:** a newly formed body charged by the Vice Provost - we have multiple working groups that are making policy recommendations back to the Provost's office
* **Illinois Abroad Council Environmental Sustainability and Study Abroad Working Group**
	+ This working group will bring awareness and provide guidance on environmental sustainability and climate justice within Education Abroad. This working group will be focused on the following categories: a) aligning Illinois Abroad policies with iCAP, b) partnership with iSEE Education and Outreach, c). Student engagement and learning outcomes in relation to environmental concerns.
	+ Expected Deliverables:
		- Propose a set of best practices for faculty-led courses
		- Propose a set of best practices for study abroad partners that can be incorporated into on-site orientation, program policies regarding travel, community engagement and environmental awareness and education
		- Develop a set of communications that communicate the importance of critical reflection and action around the climate crisis, with focus on articulating the alignment with the Illinois Climate Action Plan (iCAP)
		- Create a system to track study abroad carbon emission data (to be included in iCAP scope 3 campus-wide data) and track offset/educational activities that students participate in before/during after their programs
	+ Members of the sustainability working group: Ali Freter (representing ACES), Meredith Moore (representing iSEE), Elly Hanauer, Kate Abney (chair and representing LAS), and Andy Hinnant (representing IAGE), Hannah (representing Engineering, interested in joining)
	+ Working group is expected to meet once a semester – they are meeting more than that (at least twice this semester)
* Would it be appropriate for the Environmental Sustainability and Study Abroad Working Group to try and disseminate sustainability topics down to different programs within the colleges? – **YES!!**
* Who are the potential people that are missing in this group who might be an important player to get sustainability out to each of the programs? – depending on if iSEE wants more representation (already have Meredith Moore)
	+ Not everybody represented in the Environmental Sustainability and Study Abroad Working Group itself, but the Illinois Abroad Council in general has very broad representation
* All of the different directors of the study abroad program is a part of **Steering Committee of the Illinois Abroad Council**
	+ Working groups report back to the steering committee and all of the college directors sit on that steering committee
	+ Can steering committee to assign a college representative to the sustainability working group? – **YES!**
		- Co-chairs of the Steering Committee can assign members from each college’s study abroad program to join the sustainability working group
		- Doesn’t have to go through the steering committee, chair of the sustainability working group (Kate!) can just invite people to join as well
* Expected Deliverables of the Sustainability Working Group (listed above) can be added to the recommendation
* Identifying sustainable actions for abroad travel that can be generally applied by all colleges (i.e. calculating carbon emissions while traveling) is important!

Action Items

* The team will continue to revise the new Sustainability in Study Abroad recommendation draft via Box. We aim to send out the recommendation to iWG before their December meeting.