**Engagement Sustainability Working Advisory Team**

Date: March 26, 2021

Location: Zoom

Time: 3 to 4 pm

*Attendees: Ann Witmer (co-chair), Alexa Smith (clerk), Meredith Moore (Sustainability Programs Coordinator), Ximing Cai (iWG), Sammy Yoo (staff), Dave Guth (staff), Keilin Tarum Jahnke (faculty), Kate Gardiner (staff), Hiba Ahmed (student), Miranda Johnson (student)*

*Absentees: Fina Healy* *(student), Jie Hu (faculty)*

Agenda:

1. Meeting Scheduling
2. Discuss [Code of Conduct Recommendation](https://uofi.box.com/s/461jh0pw5w9hwj77bwo3kra057usilhh)
3. Discuss [General Education Board Task Force Recommendation](https://uofi.box.com/s/d27b6zk3fjdm8eozgb7cugx8syatcqpr)
4. Reminder of Recommendation Submission Deadline (**April 2**)

Meeting Notes:

* Meetings will be scheduled on a re-occurring basis every other week! [When2meet](https://www.when2meet.com/?11463099-JNaxn) to confirm time
* Discussion of [General Education Board Task Force Recommendation](https://uofi.box.com/s/d27b6zk3fjdm8eozgb7cugx8syatcqpr)
	+ TLDR: Team has decided to submit a recommendation urging the General Education Board to create a working group/task force to aid the ISG student efforts to instate a sustainability General Education requirement
	+ Bill Stewart, a committee member of the General Education Board, responded to our outreach for this recommendation with enthusiasm
		- Recently, the board created a similar task force for the US Minorities general education requirement, so we have a foundation to work from
		- If any Engagement Team members have contacts to members of the board, please note that in your comments on the recommendation!
	+ Generally, task force seems to be a reasonable ask. Implementing the requirement could prevent some additional challenges
		- Time for implementation?
		- Administrative hurdles?
	+ RECOMMENDATION NEEDS TO BE COMMENTED ON BY ALL COMMITTEE MEMBERS AND SENT TO MEREDITH BY MONDAY NIGHT (3/29) AT THE LATEST!
* Discussion of [Code of Conduct Recommendation](https://uofi.app.box.com/file/782368898612?s=461jh0pw5w9hwj77bwo3kra057usilhh)
	+ Is our wording for the addition strong enough? Will it make a difference?
		- Maybe not...
		- Needs to be applicable to faculty, staff and students
		- Refining a university definition of sustainability
			* Based on other successful universities (I.e. Platinum Schools on Stars rating): <https://reports.aashe.org/institutions/participants-and-reports/>
			* Submit a recommendation for a definition as a SWATeam (perhaps other SWATeams could do this as well)

Action Items:

* URGENT: FILL OUT COMMENT SECTION OF [GENERAL EDUCATION BOARD RECOMMENDATION](https://uofi.box.com/s/d27b6zk3fjdm8eozgb7cugx8syatcqpr) BY **MONDAY 3/29**—needed for iWG meeting next week!!
* Fill out [when2meet](https://www.when2meet.com/?11463099-JNaxn) to schedule bi-weekly meeting time
* Refining a university definition of “sustainability” (Hiba and Miranda)