## Take action. Conserving energy is everyone's responsibility.

## **Energy Saving Tips:**

- Turn off lights when leaving a room for more than a few minutes
- Replace incandescent light bulbs with fluorescent ones.
- Close windows in conditioned air spaces
- Do not use electric space heaters
- Turn off monitors, printers and other office equipment whenever possible—screen savers DO NOT save energy.
- Consolidate and share underused office equipment.
- Buy durable and reusable items rather than disposable ones.
- Carpool with classmates or co-workers.
- Use less water whenever possible.



