**USGBC Illinois Chapter Higher Education Committee Meeting Minutes for 12/16/13 6:00pm – 7:00pm**

Conference Call Information: Call-in Number 630.368.8330 and User PIN 375058

Attendees: Paul Matthews, John Brophy, Ed Choklek, Brian Healy, Jennifer Fifield, Tom Shelton, Tim Gibson, Ryan Siegel, Brittany Graham, Elena Maans.

Meeting Minutes: Paul Matthews and John Brophy welcomed everyone to the conference call.

Ed Choklek asked all of those who attended the December 6 CNSHE Meeting on Student Engagement for Sustainability to give some feedback on this roundtable discussion. Brittany Graham, Elena Maans, Tom Shelton, John Brophy and Paul Matthews shared their insights on this meeting, what they learned from this information exchange, and possible next steps for CNSHE member institutions.

Ed Choklek led a discussion about the Committee moving forward with creating a new Job Shadowing Program for college and university students with USGBC Illinois members in 2014. Tom Shelton shared the results from his Doodle Poll to all Committee members and the preferred months were March, April and October. After some additional discussions, we agreed that late March and October would work best for the campus sustainability professionals since April is a very busy month because of Earth Day activities. Ed Choklek answered questions from several meeting participants based upon their reading and review of information provided on the USGBC Missouri Gateway’s Job Shadowing Program. John Brophy, Paul Matthews and Ed Choklek will meet with USGBC Illinois leadership before our January 20, 2014, Committee Meeting to get approval to move forward with our proposed Job Shadowing Program and to determine resources available from USGBC Illinois to support this new initiative. (Check on using USGBC Illinois Chapter Speakers’ Bureau members and USGBC Illinois Chapter Board of Directors for the 2014 Job Shadowing Program since these groups represent many different business sectors.)

There were no updates on USGBC Community Green and USGBC Student Chapter Initiatives since the individuals leading these efforts were unavailable for the Committee Meeting. The next Committee Meeting will be on **January 20,** from 6:00pm – 7:00pm at a location to be determined in Chicago and by conference call. Please remember to consider using the USGBC Illinois Speakers’ Bureau for locating subject matter experts for your Earth Day, Earth Week, Earth Month programming in the spring of 2014. Ed Choklek has presented a talk on “***Green Jobs for Green*** ***Graduates***” to John A. Logan College, the University of Illinois at Urbana Champaign, Moraine Valley Community College, Prairie State College and Western Illinois University. Ed is in discussions with several other colleges and universities to present this talk since the content will be outdated by mid-2014.

**Happy Holidays!**